



Job Aid

Applying a Roof Assembly to an Estimate

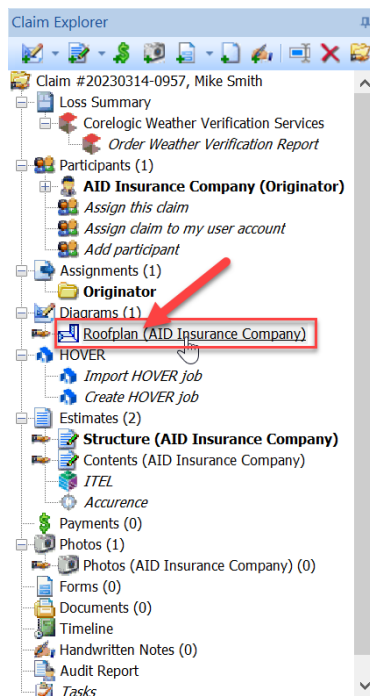
Issue 1
May 10th, 2023

How to Apply a Roof Assembly to an Estimate

This job aid will guide you through the steps that will allow you to apply a Roof Assembly to an Estimate.

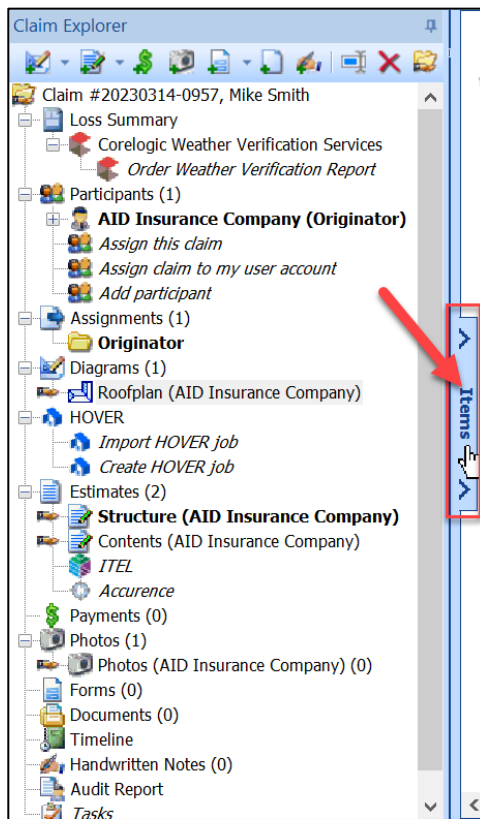
Note: This document was created using a demo insurance company with generic settings. Keep in mind that your screens may appear slightly different. Please refer to your specific carrier guidelines for proper claim and estimate settings.

1. Start by navigating to the Roofplan from the Claim Explorer.

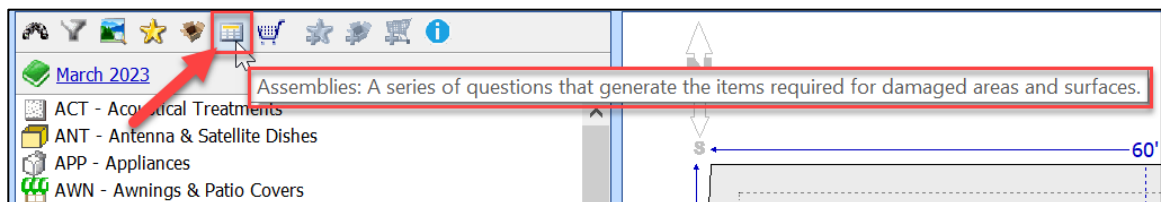


Note: The Roofplan can be a natively drawn Roofplan or an imported Roofplan from an aerial imagery partner.

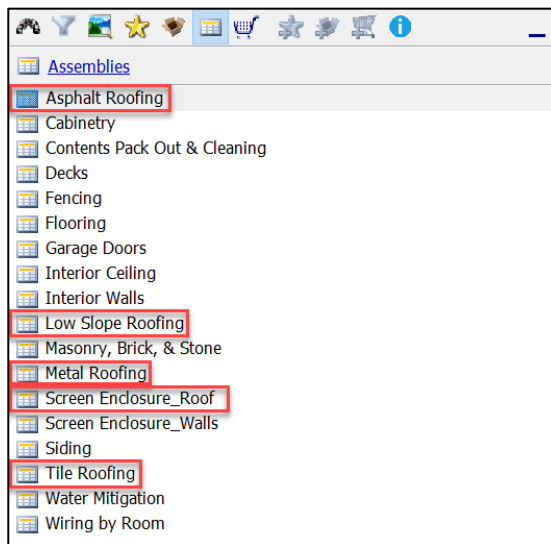
2. Click the **Items** blade to be presented with the Pricing Database and different methods of adding line items to the estimate.



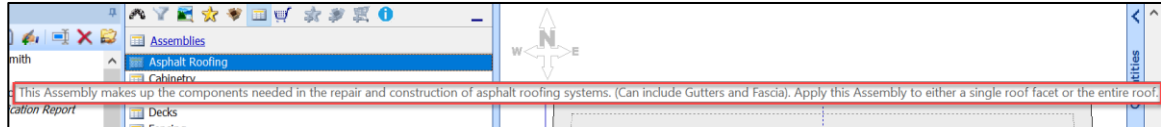
3. Click on the table icon at the top of the **Items** blade to be presented with the list of available assemblies to use with the estimate.



Five of the 18 available Assemblies are related to roofing:

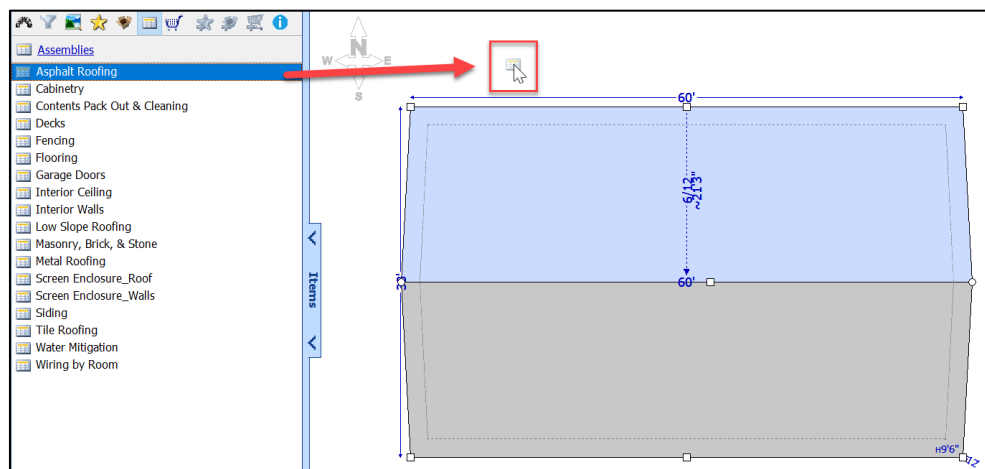


Note: If you hover your mouse over an assembly name, a brief description with instructions on which surfaces or objects that assembly can be applied to in a diagram will display.

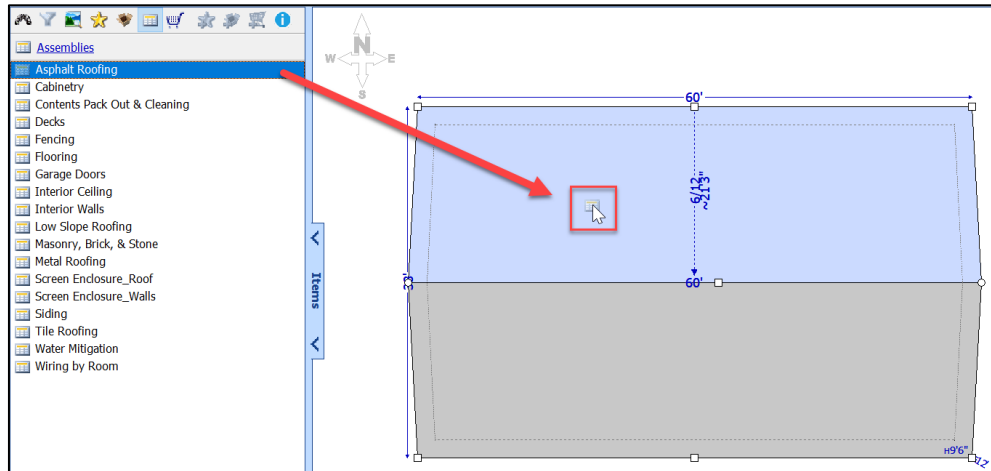


4. Select the desired **Roof Assembly**, then drag-and-drop it onto the desired location of the **Roofplan**.

For any type of Roofplan, drag the Assembly icon to the whitespace of the Roofplan for the Assembly to apply to the entire roof.



For a natively drawn Roofplan, to apply an Assembly to a specific roof facet:
highlight the facet by clicking on it, and then drag-and-drop the Assembly icon directly onto the facet.



- After the Assembly window opens automatically, begin the process of answering the questions. Scroll down to ensure that all sections of the questionnaire are addressed.

Note: Click on the Question Mark in the blue circle to see a preview image of the item or material that the question is asking about.

6. Once all pertinent questions have been answered, click **Next** to proceed.

Assembly

ASPHALT ROOFING

Previous Next

Overview

ASSEMBLIES | Asphalt Roofing

Select Coverage

Select Damage Severity ☒ Full Replacement ☐ Repair *

Select Primary Roof Age ◀ ▶

Select Material (Asphalt) *

Using ITTEL? ☒ Yes ☐ No

7. The **Validation** screen will then display.

If all questions have been answered properly, click **Generate**.

Assembly

VALIDATION

Previous Next

Validation

All questions have been properly answered. Click Generate to generate the estimate items.

Generate

If a mandatory question was missed, click the **Red Question Hyperlink** to be taken back to the missed question within the Assembly.

Assembly

VALIDATION

Previous Next

Validation

You need to answer the following mandatory questions before continuing:

- [Select Material \(Asphalt\) \(Asphalt Roofing\)](#)

Answer the missed mandatory question, then click **Next** and **Generate** as outlined in previous steps.

Select Primary Roof Age 12

Select Material (Asphalt) *

Using ITTEL?

Ice and Water Shield

Ice & Water Shield

Additional Layers and Decking

3-Tab 20 Year
3-Tab 25 Year
3-Tab 30 Year
Laminated / Architectural Good
Laminated / Architectural Very Good
Laminated / Architectural Excellent
Laminated / Architectural Elite
T-Lock 20 Year
T-Lock 25 Year
T-Lock 30 Year

Note: Mandatory questions are indicated with an asterisk.

8. The **Item Details** window will open next. Within the **Item Details** window, customize the assembly line items by modifying or removing items from the list before applying them to the estimate.

Item Details

<input checked="" type="checkbox"/>	Room/Roof	Description	Action	Quantity	Per	Coverage	RC	Depreciation	ACV
<input checked="" type="checkbox"/>	Roof	SHINGLES							
<input checked="" type="checkbox"/>	Roof	Shingles, Laminated/Architectural Very Good Tear Out		25.50	SQ	Structure	\$1,357.37	\$407.21	\$950.16
<input checked="" type="checkbox"/>	Roof	Shingles, Laminated/Architectural Very Good Replace		28.05 (28.33)	SQ	Structure	\$9,061.37	\$2,718.41	\$6,342.96
		Includes 10% waste on quantity.							
		Materials quantity bundle rounding applied.							
<input checked="" type="checkbox"/>	Roof	Shingles, Starter Row, Continuous	Replace	132.00	LF	Structure	\$256.08	\$153.65	\$102.43
		Includes 10% waste on quantity.							
<input checked="" type="checkbox"/>	Roof	Ridge Cap Shingles, Fiberglass, Laminated	Replace	66.00	LF	Structure	\$396.66	\$158.66	\$238.00
		Includes 10% waste on quantity.							
<input checked="" type="checkbox"/>	Roof	Height Allowance, Roof Covering, 2 Sto	Tear Out	25.50	SQ	Structure	\$404.94	\$0.00	\$404.94
<input checked="" type="checkbox"/>	Roof	Height Allowance, Roof Covering, 2 Sto	Replace	25.50	SQ	Structure	\$560.75	\$0.00	\$560.75
Add to batch...									
							Previous	Apply	Cancel

- To remove an item from the list, simply uncheck the checkbox next to the item description.

<input checked="" type="checkbox"/>	Room/Roof	Description	Action	Quantity	Per	Coverage	RC	Depreciation	ACV
<input checked="" type="checkbox"/>	Roof	The quantity of felt has been reduced by the							
<input checked="" type="checkbox"/>	Roof	VENTS AND FLASHINGS							
<input type="checkbox"/>	Roof	Drip Edge (Rake Only) Aluminum, Pre-f	Tear Out	84.96	LF	Structure	\$46.73	\$28.04	\$18.69
		Color							
<input checked="" type="checkbox"/>	Roof	Drip Edge (Rake Only) Aluminum, Pre-f	Replace	89.21	LF	Structure	\$257.82	\$154.69	\$103.13
		Color							

- To modify a line item's properties, certain fields are editable within the line item via dropdown menus (**Action**, **Coverage**) or editing the text in the field (**Quantity**).

<input type="checkbox"/>	Room/Roof	Description	Action	Quantity	Per	Coverage	RC	Depreciation	ACV
<input checked="" type="checkbox"/>	Roof	SHINGLES							
<input checked="" type="checkbox"/>	Roof	Shingles, Laminated/Architectural Very	Tear Out	25.50	SQ	Structure	\$1,357.37	\$407.21 ✓	\$950.16
<input checked="" type="checkbox"/>	Roof	Shingles, Laminated/Architectural Very	Remove	28.05 (28.33)	SQ	Structure	\$9,061.37	\$2,718.41 ✓	\$6,342.96
		Includes 10% waste on quantity.	Tear Out						
			Replace						

<input checked="" type="checkbox"/>	Roof	Ridge Cap Shingles, Fiberglass, Laminat	Replace	60.00	LF	Structure	\$396.66	\$158.66 ✓	\$238.00
		Includes 10% waste on quantity.							

<input checked="" type="checkbox"/>	Roof	Ice/Water Shield Double Layer	Tear Out	120.00	LF	Structure	\$46.80	\$22.46 ✓	\$24.34
		Conversion: 0.06 SQ per LF							
<input checked="" type="checkbox"/>	Roof	Ice/Water Shield Double Layer	Replace	126.00	LF	Structure	\$1,155.42	\$554.60 ✓	\$600.82
		Includes 5% waste on quantity.							

- Other item properties are available via the **Item Properties** window by double-clicking on the item. Make any needed modifications, then click **OK** to save changes or **Cancel** to exit the window.

Item Properties

General | Unit Price | Coverage | Depreciation

Dumpster 10 Yard

Item: Action: Grade:

Description:

☒ Dumpster 10 Yard

Unit Price: \$609.38 per EA

Quantity: 1.00 EA

Waste included: 0.00%

☐ Credit item (appears as negative amount)

☐ Include subtractions in quantity calculation

☒ Apply O&P

☐ Provisional item

OK Cancel

Background Item Details:

Room/Roof	Description
Roof	Drip Edge (Rake Only) Aluminum Color
Roof	Drip Edge (Gutter Apron) Aluminum Pre-Finish Color, 5"
Roof	Drip Edge (Gutter Apron) Aluminum Pre-Finish Color, 5"
Roof	DEBRIS REMOVAL
Roof	Dumpster 10 Yard

Add to batch...

O&P Tax

QTY Price

Description

There is no roof selected. Tap on a roof in the diagram, to see the items attached.

- Click **Apply** to add the items to the estimate.

Item Details									
<input type="checkbox"/>	Room/Roof	Description	Action	Quantity	Per	Coverage	RC	Depreciation	ACV
<input checked="" type="checkbox"/>	Roof	SHINGLES							
<input checked="" type="checkbox"/>	Roof	Shingles, Laminated/Architectural Very	Tear Out	25.50	SQ	Structure	\$1,357.37	\$407.21 ✓	\$950.16
<input checked="" type="checkbox"/>	Roof	Shingles, Laminated/Architectural Very	Replace	28.05 (28.33)	SQ	Structure	\$9,061.37	\$2,718.41 ✓	\$6,342.96
		Includes 10% waste on quantity.							
		Materials quantity bundle rounding applied.							
<input checked="" type="checkbox"/>	Roof	Shingles, Starter Row, Continuous	Replace	132.00	LF	Structure	\$256.08	\$153.65 ✓	\$102.43
		Includes 10% waste on quantity.							
<input checked="" type="checkbox"/>	Roof	Ridge Cap Shingles, Fiberglass, Laminat	Replace	66.00	LF	Structure	\$396.66	\$158.66 ✓	\$238.00
		Includes 10% waste on quantity.							
<input type="checkbox"/>	Roof	Height Allowance, Roof Covering, 2 Sto	Tear Out	25.50	SQ	Structure	\$404.94	\$0.00	\$404.94
<input type="checkbox"/>	Roof	Height Allowance, Roof Covering, 2 Sto	Replace	25.50	SQ	Structure	\$560.75	\$0.00	\$560.75
Add to batch...							<input type="button" value="Previous"/> <input checked="" type="button" value="Apply"/> <input type="button" value="Cancel"/>		

Note: Click *Previous* to go back to the Assembly questionnaire if there was something missed or if a question's answer needs amending. Click *Cancel* to cancel the process of adding line items to the estimate and close out the Item Details window.

- The line items have now been added to the estimate and the assembly process is complete.

The screenshot displays the CoreLogic software interface. On the left, the 'Assemblies' list includes categories like Asphalt Roofing, Cabinetry, Decks, Fencing, Flooring, Garage Doors, Interior Ceiling, Interior Walls, Low Slope Roofing, Masonry, Brick, & Stone, and Metal Roofing. Below this, a section titled 'No item selected' shows a list of 12 line items. The 'Description' column lists items under 'VENTS AND FLASHINGS' and 'DEBRIS REMOVAL'. The 'QTY' and 'Price' columns show the quantity and price for each item. The 'Roofplan' diagram in the center shows a rectangular roof layout with dimensions: 60' by 60'. A dashed line indicates a 5/12 pitch. The 'DEBRIS REMOVAL' section includes a 'Dumpster 10 Yard' item with a quantity of 1 EA and a price of \$609.38.

Description	QTY	Price
VENTS AND FLASHINGS		
Tear Out Drip Edge (Rake O...	84.96 LF	\$0.55
Replace Drip Edge (Rake On...	89.21 LF	\$2.89
Includes 5% waste on quantity.		
Tear Out Drip Edge (Gutter ...	120.00 LF	\$0.55
Replace Drip Edge (Gutter A...	126.00 LF	\$2.41
Includes 5% waste on quantity.		
DEBRIS REMOVAL		
Dumpster 10 Yard	1 EA	\$609.38



About CoreLogic

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